

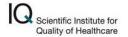
PATSAFE TOOLBOX No. 11

Template to use when conducting a Healthcare Failure Mode and Effects Analysis (HFMEA)

Organization name (real or invented):
Name of the student:
1. Project definition: Title:
Description and justification of the HFMEA:
Start date:
Finish date:







2. Creation of the team

Name	Role in the team	Position	Unit

CHECKLIST FOR THE HFMEA TEAM:

- ☑ Each key unit is represented in the team. The team includes:
 - ☑ People involved in the event or assessed aspect.
 - ☑ People of special relevance to implement changes.
 - ☑ A leader with good basic knowledge, who is respected and credible.
 - ☑ A person with authority and decision-making capacity.
 - ☑ People with diverse knowledge of the basis of the assessed aspect.







3. Flowchart

List of s	steps to be carried out in the process:
1	
2	
3	
4	
5	
6	
7	
8	
9	







4. Risk analysis table

Process steps	Possible failures	Possible causes	Possible effects	Scoring			
				IG	IA	ID	IPR







	*45			







5. Risk prioritization table

Critical failures	Possible causes where one can act	Possible solutions	Required time	Estimated costs	Responsible
				,	













		442 Tr	







			AS TB				







6. Planification and activity monitoring

)			
No. 1				Responsible:	
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished
No. 2					
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished







	**STTAS TINE*						
No. 3							
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished		
No. 4							
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished		
No. 5							
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished		







No. 6					
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished
No. 7					
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished
No. 8					
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished







No. 9		TAS TN			
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished
No. 10					
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished
No. 11					
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished







		TAS TN			
No. 12					
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished
	·	·		<u> </u>	•
No. 13		_			
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished
			1		
No. 14					
Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished
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No. 15					







Actions	Responsible	Expected start date	Actual start date	Evaluation indicators	Finished





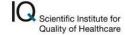


7. Evaluation

	Indicator	Formula	Explanation
1			
2			
3			
4			
6			







7		
8		
9		
10		

References

Adapted from Veteran Affairs National Center for Patient Safety. https://www.patientsafety.va.gov/professionals/onthejob/hfmea.asp

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